



JONATHAN E. FIELDING, M.D., M.P.H.
Director and Health Officer

JONATHAN E. FREEDMAN
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April 27, 2012

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H.
Director and Health Officer

A handwritten signature in black ink, appearing to be "Jonathan E. Fielding", written over the printed name in the "FROM" line.

**SUBJECT: NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO
EXECUTE AMENDMENT NUMBER 2 TO MASTER AGREEMENT WORK
ORDER NUMBER PH-001416-W2 WITH PUBLIC HEALTH FOUNDATION
ENTERPRISES, INC. FOR TEMPORARY PERSONNEL SERVICES**

This is to notify you that I am exercising the delegated authority approved by your Board on October 19, 2010, to execute amendments to temporary personnel services work orders that extend the term, rollover unspent funds, and/or increase or decrease each work order maximum obligation in an amount not to exceed \$399,999 annually, subject to review and approval by County Counsel.

On September 29, 2011, I notified your Board that I was exercising the delegated authority referenced above and executed Amendment Number 1 to Master Agreement Work Order (MAWO) Number PH-001416-W2 with Public Health Foundation Enterprises, Inc. (PHFE), in the amount of \$89,653, for the term of October 1, 2011 through April 30, 2012, 100 percent offset by the Centers for Disease Control and Prevention (CDC) award for Strengthening Public Health Infrastructure for Improved Health Outcomes.

Under this same delegated authority, I will execute Amendment Number 2 to Master Agreement Work Order (MAWO) Number PH-001416-W2 with PHFE in the amount of \$44,871 for the period of May 1, 2012 through September 29, 2012, also 100 percent offset by the CDC award for Strengthening Public Health Infrastructure for Improved Health Outcomes.

Amendment Number 2 to MAWO PH-001416-W2 will extend the term of service and provide additional funding for two temporary personnel to continue to support the Department of Public Health's (DPH) performance improvement objectives. Activities to be completed include 1) developing a DPH-wide quality improvement plan, 2) creating an online training module and in-house learning workshop for staff, and 3) providing project coordination and data entry for priority performance improvement activities.

Each Supervisor
April 27, 2012
Page 2 of 2

County Counsel has reviewed and approved Amendment Number 2 to MAWO PH-001416-W2 as to form and this delegated authority action.

If you have any questions or require additional information, please let me know.

JEF:pem
DA #: 02194

c: Chief Executive Officer
Acting County Counsel
Executive Officer, Board of Supervisors